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**Education:**

1976 Pedagogical Faculty in Plzeň, Primary Education and Arts

1993 Pedagogical Faculty of University of West Bohemia in Plzeň (retrainer programme - TEFL)

**Further Education** (below are some teacher training courses I have attended in the CR and abroad)

- 21.6.- 16.7.1993-University of Wolverhampton: an intensive English course
- 18.7.- 5.8.1994 - the British Council summer school: Training the Trainer in ELT, Cardiff
- 31.8.- 16.12.1994 - USA: the program for Eastern European Teachers (College of Saint Catherine, Saint Paul, USA)
- 27.8.-8.9.1995 - University of Warwick, Coventry: the British Council international seminar Teaching English to young learners - current perspectives
- 1994-1995 - Leicester University, School of Education: Continuing Professional Development-Certificate in Teaching Practice Supervision; Benešov, Leicester
- 1996 - the British Council: INSETT Credit Accumulation Transfer Scheme WORKSHOP/SEMINAR for module writers (M.Wallace); Praha
- 1998 - the British Council: a course for ELT mentor training and ELT trainer training, Kroměříž
- 2000-2001; the British Council: a course 'Teaching Young Learners'
- 2001 - the British Council: workshops Evaluation, Management, Pardubice
- 2001 -2; Transitional Skills for ELT (TRANSKELT), 'Team-building and Network-building, 'Funding', 'Communication Skills, Poděbrady
- 2002 - the British Council: The Management of Introducing ELT to Young Learners, York, UK
- 2003 - Oxford Young Learner Academy – Oxford University Press teacher training, Oxford UK
- 2004 - the British Council: Getting the best out of the Teacher's Associations, Bournemouth, UK
- 2005 - Evaluation Tools in ELT, AMATE and the British Council CR project for teacher trainers –co-organiser and participant
- 2007 – Oxford Primary Teachers Academy –Oxford University Press teacher training, Oxford UK

**Professional experience:**

Dates	Institution	Position held and brief description of duties
2006-7	NIDV	regional co-ordinator of the national projects MEJA and JAZYKY HROU
Since 2001	Oxford University Press, Oxford UK	research editor (part-time)
Since 1995	English Language Department of the Pedagogical Faculty of West Bohemian University in Plzeň	<ul style="list-style-type: none"> <li>○ ELT - Methodology lecturer</li> <li>○ ELT Primary Certificate Programme co-ordinator</li> <li>○ Erasmus Programme departmental co-ordinator (Belgium, Greece, Latvia, Spain, United Kingdom, Poland)</li> </ul>
Since 1994	free-lance	INSETT - teacher trainer; mentor (in co-operation with the British Council and the Pedagogické centrum in Plzeň);
Since 1995	free-lance	mentor trainer (in co-operation with the British Council)
Since 1998	free-lance	teacher trainer trainer (in co-operation with the BC)
1978-1995	17.ZŠ Plzeň	teacher (primary, English)
1976-1978	ZŠ Březová u Sokolova	teacher (primary)

**Organization of conferences and courses:**

2004-2006 I have prepared the syllabus and the content of the seminars (cyclus of 7 seminars, 2x90 minutes) for primary teachers of English: Oxford Primary Teachers' Academy, administered and financed by OUP CR, I taught in České Budějovice a Plzeň (2x). This project got the European Language LABEL 2006.

**Publications:**

Hurtová, D.: Cyklus seminářů pro učitele vyučující počáteční angličtinu. (Cizí jazyky, číslo 3, ročník 49, 2006)

Hurtová, D.: O projektu pomoci při počáteční výuce angličtiny. Cizí jazyky, číslo 4, ročník 49, 2005 - 2006)

Hurtová, D., Iva Strnadová, Marta Šigutová: NĀPADníček Oxford University Press, 2006 ISBN 0-19-4807002

**Translations:**

- Zig Zag Island Teacher's Book, Oxford University Press, 1999 (with Zdena Hartingerová). ISBN
- Chit Chat 1 Teacher's Book, Oxford University Press, 2003 (with Zdena Hartingerovou). ISBN 0-19-437833-0
- Chit Chat 2 Teacher's Book, Oxford University Press, 2004 (with Zdena Hartingerovou). ISBN 0-19-437845-4
- Co-author of Czech Workbook Chit Chat 1, Oxford University Press, 2003. ISBN 0-19-437832-2
- Co-author of Czech Workbook Chit Chat 2, Oxford University Press, 2004. ISBN 0-19-437846-2
- Editor and co-author of the Czech version of Project Grammar, Oxford University Press 2004. ISBN
- Editor of the Czech version of workbooks Horizons 1, 2, 3 OUP, 2005. ISBN 0-19-438888-3
- Pedagogical consultation: CD ROMu Kid's Word Bank, OUP, 2005, ISBN 0-19-43918-1
- Happy House 1 Teacher's Book, OUP, 2005 (with Zdena Hartingerová), ISBN 0-19-440276-7
- Happy House 2 Teacher's Book, OUP, 2005 (with Zdena Hartingerová), ISBN 0-19-440277-0
- Hurtová, D., Prošek. M., a V. Veselá překlad Jazykového portfolia k učebnicím Horizons
- Cookie and Friends A Teacher's Book, OUP, 2006 (with Zdena Hartingerová) ISBN 0-19-407030-1
- New Chatterbox 1 Teacher's Book, OUP, 2006 (with Zdena Hartingerová) ISBN 978-019-472841-6

**Editing**

- Headway Intermediate Companion, Oxford University Press, 2006
- Headway Upper-Intermediate Companion, Oxford University Press, 2006
- Czech translation of Slattery, M. and Willis, J. English for Primary Teachers-angličtina pro učitele předškolních a mladších školních dětí. Oxford University Press, 2006. ISBN 0-19-442266-6

**Conference presentations:**

- May 1998 The Third Central European Teacher Education Conference, Praha: title of paper-Credit-Based INSETT: a reflection-based and systematic curriculum
- June 1998 The British Council Regional Mentor Conference, Budapest: talk – You never get a second chance to make a first impression' (o přípravě mentorů v Plzni)
- 19-22/9 1999, International Seminar on Dissemination of Results of Successful ELT Projects, British Council Moscow; title of paper: Credit Based Insett; Disseminating Reflection-based Curriculum
- 7-10/10 1999, The British Council conference 'Learning from experience', Pulawy, Poland' title of paper: What to do if the educational authorities 'put the cart before the horse'; a talk on designing and teaching a course for unqualified primary school teachers of English in Plzeň, West Bohemia
- November 1999 ATECR one-day regional Conference Plzeň: workshop-The Very Young Learners in Focus
- 20-21/10 2000, ELT Conference for Teachers of English to Young Learners. Zagreb, Chorvatsko: poster co-presentation 'Czeching Out Children's Classrooms: Research and Enquiry into Young Learners' Teaching and Learning in the Czech Republic
- November 2001 ATECR one-day regional Conference Plzeň, poster presentation: '...well, a crocodile can' (Using picture storybooks and buiding higher level thinking thoughts
- May 2002 Romania, Constanta, presentation Teacher Training in the CR
- April 2003 IATEFL conference Brighton, UK-talk: AMATE – Setting Up and Maintaining a Teacher Educators' Association
- November 2003, Ideas that Work 03 Plzeň, CR-workshop: Assessing young learners...a workshop about doing what we do better, and feeling better about what we do.
- August 2003 Latvia; British Council, Latvian Ministry of Education and Council of Europe (IN-SERVICE training programme for educational staff 2003 conference on MENTORING: the key to high quality pre-service language teacher education. Plenary: AMATE – Setting Up and Maintaining a Teacher Educators' Association
- September 2004 LEARNING TOGETHER; 4th International and 8th National ATECR Conference Pardubice-workshop: Tune in to English - supplementary materials and activities for teaching English to young learners
- November 2004 Ideas that Work 04, presentation: Play with Sounds
- April 2005, 39th International Annual IATEFL Conference, Cardiff, GB-talk: Tune in to English – supporting unqualified primary teachers of English
- May 2005, conference at Harokopio University in Athens, Greece-talk: Checking out Czech Education

- September 2005, ELT Signposts 2005, 7th National and International Conference, co-organised by MSSUA (Moravian and Silesian Association of Teachers of English), PdF MU (Faculty of Education of Masaryk University, Brno) and AMATE (Association of Teacher Educators),
    - Brno-talk: Rámcového plánu kurzů dalšího vzdělávání pedagogických pracovníků v rámci kulatého stolu na téma „Další vzdělávání pedagogických pracovníků, rámcové vzdělávací programy a výuka cizích jazyků.“
    - Brno- workshop 1: Play with Sounds (teaching pronunciation)
    - Brno-workshop 2: Tune in to English – supporting unqualified primary teachers of English (o projektu vypracování podpůrných materiálů pro počáteční výuku angličtiny, který byl zrealizován ve spolupráci s MŠMT a materiály vydány s finální podporou nakladatelství Oxford University Press)
  - October 2005, Praha, conference Oxford Primary Teachers' Academy-workshop: Using Rhymes and Rhythm
  - November 2005, Ideas that Work 05 Plzen, CR:
    - poster presentation: Rámcový plán kurzů dalšího vzdělávání pedagogických pracovníků
    - workshop: Making the right start for everyone (Helping children with specific learning difficulties at the beginning of their learning English)
  - 12 May 2006, OUP Conference, Brno-workshop: Nápady z NÁPADníčku (Making the right start for everyone)
  - 13 May 2006, OUP Conference, Praha-workshop: Nápady z NÁPADníčku (Making the right start for everyone)
  - 9 June 2006, OUP conference, Praha-workshop: One, two, three, rhyme with me.
  - September 8, 2006, WAYS TO TEACHING AND LEARNING, 5th International and 9th National ATECR Conference, Hradec Králové:
    - main organiser of the AMATE pre-conference event
    - workshop 1: Making the right start for everyone (Helping children with specific learning difficulties at the beginning of their learning English)
    - workshop 2: Play with Sounds - teaching pronunciation to YL
  - 4 November 2006, Ideas That Work 06:
    - workshop 1: Helping children with specific learning difficulties at the beginning of their learning English
    - poster presentation: Co nového v NIDV.
- 5-9 March 2007, Over the frontiers, Hasselt, Belgium - talk: Checking out Czech education

### the Ministry of Education grants

- Řešitelka projektu č. 475 z Fondu rozvoje vysokých škol na rok 2000: „Osnovy pro výuku odborné pedagogické angličtiny ve společném základu“
- Řešitelka projektu č. 956 z Fondu rozvoje vysokých škol na rok 2001: „Vzdělávací modul pro učitele Aj se zaměřením na práci s dyslektickými žáky“
- 2004: Koordinátorka projektu jehož výstupem je soubor metodických materiálů a pomůcek pro učitele bez příslušné způsobilosti k výuce jazyků ve 4. (případně 3.) ročníku ZŠ. Tento soubor materiálů byl vyvinut kolektivem autorek v rámci dílčího rozvojového programu MŠMT 'Podpora vydání metodických materiálů a pomůcek pro nejvíce užívané učebnice jazyků základních škol' (rozhodnutí č.:26863/2003-22).
- 2003-4: Spoluřešitelka projektu zadaného MŠMT jehož výstupem je RÁMCOVÝ PLÁN SYSTÉMU KURZŮ dalšího vzdělávání pedagogických pracovníků PRO CIZÍ JAZYKY

### the MŠMT English course books reviewer

#### Institutional Membership:

since 1995	AUA ČR (Association of teachers of English of the Czech Republic)
since 2001	AMATE (Asociace metodiků/Association of teacher educators), 2003-2005 joint president
since 2001	IATEFL (International Association of Teachers of English as a Foreign Language)
since 2004	Jazyková cena LABEL (committee member), Národní agentura pro evropské vzdělávací programy (NAEP), Senovážné náměstí 24, 116 47 Praha 1